



## Application Submittal Requirements

1. \_\_\_\_\_ Legal description of property.
2. \_\_\_\_\_ Copy of deed.
3. \_\_\_\_\_ If the signator on this application is not the owner of the property requesting a vacation of property, then provide a notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application.
4. \_\_\_\_\_ Names and addresses of all adjoining owners of property and residents.
5. \_\_\_\_\_ One 8 ½ " x 11" vicinity map.

**NOTE:**

APPLICANT/REPRESENTATIVE MUST ATTEND PLANNING AND ZONING MEETING.

APPLICANT SHALL PAY THE COST OF PUBLIC HEARING PUBLICATIONS AND MAILINGS AND ALL REVIEWS BY THE CITY APPOINTED ENGINEER , ATTORNEY AND OTHER PROFESSIONALS BASED ON AN HOURLY FEE.

Signature of Applicant/Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of receipt by City staff: \_\_\_\_\_ Date: \_\_\_\_\_