



# CITY OF TETONIA

## IDAHO

3192 Perry Ave - P.O. Box 57  
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### SITE AND BUILDINGS DESIGN REVIEW APPLICATION

*FILE NO.:	*FEE: \$150 + Professional Fees	*Date paid *Check #:
TITLE 9 CHAPTER 12	<input type="checkbox"/> *\$	*CITY USE

DEVELOPMENT NAME:  TYPE:

DEVELOPMENT:  Anticipated starting date:

APPLICANT IS:  OWNER  LESSEE  BUYER  DEVELOPER  OTHER

APPLICANT:  MAILING ADDRESS:

CITY:  STATE:  ZIP CODE:  PHONE:  CELL:  FAX:

OWNER OF PROPERTY:  MAILING ADDRESS:

CITY:  STATE:  ZIP CODE:  PHONE:  CELL:  FAX:

REPRESENTATIVE:  EMAIL:

CITY:  STATE:  ZIP CODE:  PHONE:  CELL:  FAX:

ENGINEERING FIRM:

PROJECT ENGINEER:  EMAIL:

PHONE:  CELL:  FAX:

ARCHITECT:  EMAIL:

PHONE:  CELL:  FAX:

LANDPLANNER:  EMAIL:

PHONE:  CELL:  FAX:

LOCATION OF PROPERTY:   
Section - Township - Range

TOTAL ACRES OF SITE:

TOTAL ACRES OF PHASE:

GENERAL LOCATION OF PROPERTY

ZONING DISTRICT:

LAND USE:

EXISTING SITE CHARACTERISTICS:

Existing

North of site

South of site

East of site

West of site

Mature trees       Unstable soil

Floodplain       Agriculture

Evidence of erosion       Historical feature

Steep slopes       Scenic feature

Stream/creek/pond       Fish habitat

Unique animal life       Wetland

Unique vegetation       Riparian land

PUBLIC SERVICES AND INFRASTRUCTURE NEEDS: Brief summary

IMPROVEMENTS PROVIDED BY:

Water:	<input type="text"/>	<input type="text"/>
Sewer:	<input type="text"/>	<input type="text"/>
Streets:	<input type="text"/>	<input type="text"/>
Storm water / drainage:	<input type="text"/>	<input type="text"/>
Open space / parks:	<input type="text"/>	<input type="text"/>
Utilities:	<input type="text"/>	<input type="text"/>

Percentage of site devoted to buildings:       Percentage of site devoted to open space:       Percentage of site devoted to parking:

Percentage of site devoted to landscaping:       Percentage of site devoted to streets:       Percentage of site devoted to other uses:

GENERAL SITE DESIGN FEATURES: Provide a brief description and a reference to page or drawings as necessary.

Utility placement:

Height, type and material for screening of ground level utility units:

Site drainage system:

Sidewalk depth, width and material:

Number of parking spaces and landscaping features:

Buffer areas:

Landscape areas near buildings:

Height, type and material for screening of trash receptacles:

Type and placement of site lighting:

Height, type and material for screening of loading facilities:

Landscape boulevards placement and width:

Traffic circulation:

Pedestrian circulation:

Open Space:

## Application Submittal Requirements

1. \_\_\_\_ Legal description of property.
2. \_\_\_\_ Copy of deed.
3. \_\_\_\_ If the signator on this application is not the owner of the property requesting design review, then provide a notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application.
4. \_\_\_\_ Planned Unit Development and Business Park Applicants: Names and addresses of all adjoining owners of property and residents within three hundred feet (300') of the external boundaries of the land being considered as shown on record in the County Assessor's Office. The addresses shall be submitted to the City on two sets of address labels.
5. \_\_\_\_ Two 8 ½" x 11" vicinity maps.
6. \_\_\_\_ Detailed site, landscape, elevation and floor plan(s) to scale. (No smaller than 1" = 30', unless otherwise approved.) One of each plan (site, landscape, elevation and floor plan) is required to be submitted in the following plan sizes:
  - Three 24" x 36" to scale copies (Arranged in complete plan sets and folded)
  - One 8 ½" x 11" reduction

### SITE PLAN SHALL INCLUDE THE FOLLOWING:

- North arrow, scale of drawing, property lines, name of plan preparer, and date.
- Proposed structures.
- Existing structures.
- On-site and adjoining streets, alleys, private drives and rights-of-way.
- Drainage with proposed on-site retention.
- Locations of public restrooms, if applicable.
- Existing/proposed utility service and any aboveground utility structures.
- Locations and widths of easements, canals and ditches.
- Locations and dimensions of off-street parking and loading facilities.
- Locations and sizes of any loading areas, docks, ramps and vehicle storage or service areas.
- Trash storage areas and exterior mechanical equipment, with proposed screening method.
- Exterior lighting including cut sheets and photometric plan (pedestrian, vehicle, security, decoration)
- Sign locations.
- On-site circulation plan for motor vehicles, pedestrians and bicycles.
- Locations and uses of open spaces.
- Locations, types and sizes of sound and sight buffers.
- Parking layout including spaces, driveways, curb cuts, circulation patterns and pedestrian walks.
- Locations of subdivision lines.
- Illustration that adequate sight distance is provided for motor vehicles, pedestrians and bicycles.

### LANDSCAPE AND STREETScape PLAN SHALL INCLUDE THE FOLLOWING:

- Boundaries, property lines and dimensions.
- Type and location of all plant materials and other ground covers.
- Plant lists to include botanical and common name, quantity, spacing and sizes of all proposed landscape materials at the time of planting, and at maturity.
- Existing vegetation, including all existing trees, identified by species and size.
- Method of irrigation.
- Location, description, materials, and cross-sections through areas of special features, including berms, retaining walls, hedges, fences, fountains, street furniture, etc.

BUILDING ELEVATION DRAWINGS SHALL INCLUDE THE FOLLOWING:

Detailed elevation plans of each side of any proposed building(s) or addition(s).

Note the elevations with north, south, east and west.

Three colored copies of all proposed building materials indicating where each material and color is to be located.

Screening / treatment of mechanical equipment. A cross section of the building showing any roof top mechanical units in relation to the parapet or mansard roof shall be provided.

Elevation plans showing the material to be used in the construction of the trash enclosure.

FLOOR PLANS SHALL INCLUDE THE FOLLOWING:

Size and types of interior spaces.

SIGN PLANS SHALL INCLUDE THE FOLLOWING:

Square footage and height.

Detailed elevation plans of each side of the proposed signage . (One side if a wall mounted flat sign.)

Landscaping associated with the signage.

Signage lighting.

- 7. \_\_\_\_ A colored rendering and material sample boards specifically noting where each color and material is to be located.
- 8. \_\_\_\_ Photographs of the site and adjacent and nearby properties, to street intersections. The purpose of these photos is to view the site for existing features and adjacent sites.
- 9. \_\_\_\_ Any additional information to aid in understanding the project.

NOTE: APPLICANT/REPRESENTATIVE MUST ATTEND THE DESIGN REVIEW MEETING.

Signature of Applicant/Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of receipt by City staff: \_\_\_\_\_ Date: \_\_\_\_\_