

APPLICATION SUBMITTAL REQUIREMENTS

1. _____ Legal description of property.
2. _____ Copy of deed.
3. _____ If the signator on this application is not the owner of the property requesting a permit, then provide a notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application.
4. _____ One 8 ½ " x 11" vicinity map.
5. _____ FENCE:
 - a. Two site plans showing property lines, north arrow, all buildings, setbacks, streets and sidewalks abutting the lot and driveways.
 - c. In some problematic cases a survey may be required.
6. _____ SINGLE SIGN
 - a. Wall Mounted:
 1. Two sign plans at a scale of 1/2" to 1" = 1 foot.
 2. Two elevation plans of the sign placement on the building at a scale of 1/4" = 1 foot.
 - b. Monument:
 1. Two sign plans at a scale of 1/2" to 1" = 1 foot.
 2. Two site plans showing property lines, north arrow, all buildings, setbacks, streets and sidewalks abutting the lot and driveways.
 3. Fully dimensioned footing and foundation plans.
 4. Electrical plans.
7. _____ Allow five business days for plan review.

INSPECTIONS

It is the responsibility of the applicant to contact the building inspector 24 hours in advance for any and all required inspections. (Please see attached card for the City of Tetonia Building Inspector.)

PERMIT DURATION

A building permit may not exceed one year unless agreed to in a development agreement. Permits may be extended after the first year with payment of a \$100.00 fee per each year or partial year of extension. An expired building permit will require a new application and fees.

COMPLIANCE WITH REGULATIONS

Building permits are issued subject to the regulations contained in the BUILDING CODE and the LAND USE REGULATIONS of the City of Tetonia, and it is hereby agreed that the work to be done as shown in the plans and specifications shall be completed in accordance with the regulations pertaining and applicable thereto. The issuance of the permit does not waive restrictive covenants.

The undersigned hereby applies for a building permit for the work herein indicated or as shown and approved in the accompanying plans and specifications.

Signature of Applicant/Representative: _____ Date: _____

Signature of receipt of City staff: _____ Date: _____

Building Inspector: _____ Date: _____